

## Industrial Learning Programme (ILP) Rule Book

### Procedure

- Go to [ilp.sarc-iitb.org](http://ilp.sarc-iitb.org). Go through the details and FAQs very carefully.
- Click on **STUDENT REGISTRATION** button. Login with SSO.
- You will be able to see only the projects which are open for your department and year of study. You can see the detailed description of the project by clicking on the project. Go through the projects and their pre-requisites very carefully and fill up your preferences. You can give a preference to maximum of **five** projects. You can change your preferences again BEFORE the deadline. Enter your phone number and email ID and click on SUBMIT button.
- Now login at <https://placements.iitb.ac.in/internship/index.html>. Sign the IAF named Industrial Learning Programme with **one page resume**. If you fail to do so, your registration shall be cancelled.
- Based on your resume, the alumni will make their selections. They may also take your telephonic interviews about which you will be informed well before hand.
- Final Selections will be made by alumni and a selection mail will be sent to you by the alumni as well as Student Alumni Relations Cell.

### Rules and Guidelines

- Go through the list of projects very carefully. Enquire more about the project in case you are not sure about it, and apply for the projects that genuinely interest you.
- Apply for the project ONLY when you meet up the prerequisites of the same otherwise your registration is liable to cancel.
- Once you have been allocated a project, we will be sending you feedback forms in around every 15 days. You will be required to fill that form.
- At the end of your project, your Alumni will be asked to review your work. If your work is satisfactory, the alumni may reward you. But, if your work is unsatisfactory, you may be penalised according to the rules and regulations under Placement Cell. We expect the students to remain active and enthusiastic throughout the duration of the project. Stay in touch with your alumnus and give them regular updates of your work. This way you can efficiently utilise the programme.
- We strongly discourage students from abandoning the projects they undertake, as alumni have shown a great deal of enthusiasm. This will paint a bad picture of the whole student community in front of whole Alumni community. Discontinuation of project, if at all, should be done only after discussing in detail with the alumnus. You will be penalised accordingly if you abandon the project you have undertaken.

### Incentives and Rewards

- Great exposure to the world class real life industrial projects.
- Certificate of successful participation from Dean (Alumni and Corporate Relations) office.
- You can visit the industry (if possible) and get a feel of what real industries are like! Also, you can build up contacts with the help of your Alumnus.
- Stipend or incentives as mentioned by the alumnus of your project.

## **Penalty**

- If the alumnus reviewed your performance as unsatisfactory and/or if you abandon a project opportunity, you will not receive the certificate from Dean (ACR) office.
- If a student either declines the ILP offer or accepts and fails to complete the project, his/her placement and internship resume will be void of any mention of activity for the duration of aforementioned internship. Such students will also be liable to the penalties as per Internship policy amendments.

**NOTE:** When you apply for projects through ILP, it will be assumed that you have gone through the ILP rule book carefully, and shall be ready to be rewarded or penalised appropriately.